MINUTES OF REGULAR MEETING
BOARD OF DIRECTORS
SEQUOIA HEALTHCARE DISTRICT
December 2, 2009
Conference Room, 525 Veterans Boulevard
Redwood City, CA 94063

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Directors Present	Directors Excused	Also Present
Director Faro Director Griffin Director Hickey Director Horsley Director Kane via tele-Conference		Mr. Michelson, CEO Mr. Hudak, Legal Counsel Ms. Johnson, Recorder

1. Call to Order

By: President Horsley
Time: 4:30pm

2. Public Comment/Non-Agenda Items

President Horsley announced a change to the agenda in that the Consent Calendar would be followed by New Business item 5.f.

3.a. – 3.b. Consent Calendar

Motion: To approve the Consent Calendar.
By: Director Faro
Seconded by: Director Griffin
Vote: 5-0
Motion Passed

5.f Consider Matching Grant for Fiscal Year 2010-11 of up to $2.5 Million To Sequoia Hospital Foundation for Medical Equipment for Sequoia Hospital

Ms. Joann Kemist spoke to the importance of the District's matching grant in past fundraising efforts by the Foundation. She explained Sequoia Hospital's vision for women's mid life services center site which would provide expanded services and enhance access to care. The District's funds would be used for renovation and new equipment for the center.

President Horsley stated that there are currently many needs within the District for funding and he thought a grant to the Foundation of $1 million or a percentage of the District's EBIDA would be more reasonable at this time.

Director Hickey questioned if it was a conflict of interest for Directors Kane and Faro, who also serve on the Hospital's Board, to vote on this item. Mr. Hudak stated that if the member has no financial interest, stock or personal interest, then there is no conflict of interest.

Motion: To approve up to $2.5 million to Sequoia Hospital Foundation as a matching grant for fiscal year 2010-2011.the Consent Calendar.
By: Director Faro
Seconded by: Director Kane
Vote: 3-2 with President Horsley and Director Hickey voting no.
Motion Passed

At this time, Ms. Kane left the meeting.

5.a Accept the District' Annual Audit for the period ending June 30, 2009

Mr. Michelson reported that at fiscal year end fund balances totaled $18.9 million and net assets increased by $1.8 million. Mr. Michelson introduced Mr. Mark Wong of Maze and Associates.

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Mr. Wong reported the District received a clean opinion, which is positive and there were no material weaknesses. The internal control report also shows no material weakness or deficiencies, noting one recommendation to have CEO review monthly bank reconciliations. A copy of the audit is included with the minutes of this meeting.

Motion: To accept the District's annual audit for the fiscal year ending June 30, 2009
By: Director Faro
Seconded by: Director Griffin.
Vote: 3-0-1 with Director Hickey abstaining.
Motion Passed

5.b Consider $43,500 grant request from San Carlos School District for school nurse

School superintendent Craig Baker told the board the State is taking additional funds from the school district and emergency funding is required to retain a half-time elementary school nurse position.

Motion: To approve the grant request from San Carlos School District to provide $43,500 for a part-time school nurse.
By: Director Horsley
Seconded by: Director Griffin
Vote: 3-1 with Director Hickey opposed
Motion Passed

5.c Consider $25,000 grant request from San Carlos Parks and Rec for special needs after school program for developmentally challenged students

San Carlos Parks and Recreation Superintendent Donna Dillard reported that due to State budget reductions, funding from the Golden Gate Regional Center was eliminated for after-school programs that serve 25 autistic, Down's syndrome and children with other developmental disabilities.

Motion: To approve the grant request from San Carlos Parks and Rec for special needs after school program for developmentally challenged students.
By: Director Horsley
Seconded by: Director Griffin.
Vote: 3-1 with Director Hickey opposed
Motion Passed

4. Executive Director Report

Mr. Michelson reported that members of the board and staff served meals at St. Anthony's before Thanksgiving and it was a very moving experience. Mr. Michelson acknowledged Max Torres who has been the manager at St. Anthony's for 28 years and presented Mr. Torres with a new set of knives in appreciation of his efforts.

Mr. Michelson announced that on January 1, 2010, Pamela Kurtzman will become the key liaison for the District's schools and youth programs, as well as continuing to oversee HeartSafe. A part-time employee will be hired to assist with the HeartSafe program. An increase to the budget is not expected as Grants Administration will be handled inhouse which will offset additional staffing expense.

4.a 2009 Sequoia Hospital Campus Redevelopment Project Annual Report

Ms. Vaskelis' 2009 Sequoia Hospital campus redevelopment project annual report is attached for review.

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5.d. Nursing Program 5 Year Status Report

Dr. Shirley Giroud of SFSU, introduced Tom Mohr, President of Cañada College, Dean Janet Stringer of San Mateo Community College District, Dr. Skip Davis of SFSU and Brent Kawaye, Clinical Information at Sequoia Hospital and a graduate of the first nursing program cohort.

Ms. Giroud discussed the background of the program, strategic and evaluation goals, student assessments and job placements. She indicated that although the nursing shortage may not appear as dire as it did 5 years ago, it is a temporary fluctuation due to the economic downtown and it is anticipated a pent-up demand will occur as the economy improves. Nearly all of the students graduating from the program have stayed within the Bay Area. Dr. Giroud is finalizing a more detailed report for all of the partners of the program.

5.e District Human Resource Policies

Mr. Michelson reported that Director Kane prepared the first draft of the policy which has been reviewed by staff and legal counsel.

Motion: To adopt the District's Human Resource Policies.
By: Director Horsley
Seconded by: Director Faro
Vote: 4-0
Motion Passed

5.g Consider adding Healthy, Active and Engaged Youth as a priority for Community Grants Program

Motion: To add "Healthy, Active and Engaged Youth" as a priority for Community Grants Program.
By: Director Faro
Seconded by: Director Horsley
Vote: 3-1 Mr. Director Hickey opposed.
Motion Passed

5.h Consider establishing a subcommittee to meet with San Mateo Medical Center regarding their interest in receiving support to build a new medical clinic in North Fair Oaks

President Horsley suggested a subcommittee of the Board would be appropriate to meet with Dr. Susan Ehrlich, San Mateo Medical Center, and the contractor of Redwood Junction regarding a new medical clinic in North Fair Oaks. President Horsley suggested that in addition to himself, Director Faro serve on the subcommittee. Any committee recommendations would be made to the full board.

Motion: To appoint President Horsley and Director Faro to serve on subcommittee regarding new medical clinic in North Fair Oaks.
By: Director Horsley
Seconded by: Director Griffin
Vote: 3-1 with Director Hickey opposed.
Motion Passed

5.i. Update on Coastside Health Committee

President Horsley reported on findings from the Health Committee.

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The Coastside Medical Clinic, which closed in April, is currently in bankruptcy proceedings and other attempts to establish a clinic have failed. Many coastsiders are members of county-operated Health Plan of San Mateo County or Access Care for Everyone (ACE) and there are not enough doctors on the coast to serve them. According to the study, in order to provide adequate primary care, at least three additional full-time health care providers are needed.

Several former Coastside Family Medical Clinic practitioners have recently started a primary care practice and, with some assistance from a local association of hospitals, have begun practicing in Half Moon Bay. The hope is that the practice will expand to be able to accept some MediCal and ACE patients.

In order to annex the coast and bring services to the Coastside residents, the District would need to impose a parcel tax and the elementary school district is already seeking a parcel tax. It was concluded that now would not be the right time to ask coastsiders to tax themselves even more. However, annexation of the coastside into the Sequoia Healthcare District may eventually be the best option and the District is taking a "wait-and-see" approach.

6. Adjourn

Motion: At 6:35 adjourn meeting.
By: Director Faro
Seconded by: Director Griffin
Vote: 4-0
Motion Passed

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, February 3, 2010, District Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,

Arthur Faro
Secretary